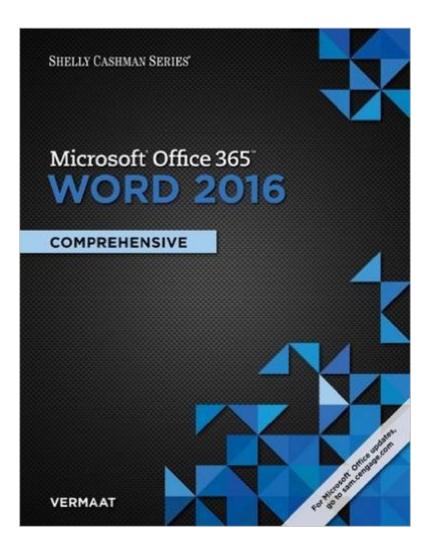
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# Shelly Cashman Series Microsoft Office 365 & Word 2016: Comprehensive





## Synopsis

Discover how to maximize all of the advantages that the latest version of Microsoft Word offers with the focused approach found in Shelly Cashman Series MICROSOFT OFFICE 365 & WORD 2016: COMPREHENSIVE. This new edition is part of the acclaimed Shelly Cashman Series that has effectively introduced computer skills to millions of students like you. Shelly Cashman Series MICROSOFT OFFICE 365 & WORD 2016: COMPREHENSIVE provides an enhanced learning approach to help you master all aspects of Word 2016, no matter what your learning style. A trademark, step-by-step, screen-by-screen approach encourages you to expand your understanding of Microsoft Office 2016 through experimentation, critical thought, and personalization. This new edition delivers the most effective educational materials specifically designed to engage, improve retention, and prepare you for success in working with the advanced features of Word 2016.

### **Book Information**

Series: Shelly Cashman Paperback: 679 pages Publisher: Course Technology; 1 edition (August 2, 2016) Language: English ISBN-10: 1305871014 ISBN-13: 978-1305871014 Product Dimensions: 1 x 8.5 x 11 inches Shipping Weight: 3.1 pounds (View shipping rates and policies) Average Customer Review: 1.0 out of 5 stars Â See all reviews (1 customer review) Best Sellers Rank: #502,447 in Books (See Top 100 in Books) #134 in Books > Computers & Technology > Software > Microsoft > Microsoft Word #150 in Books > Computers & Technology > Software > Word Processing #230 in Books > Computers & Technology > Software > Suites

### **Customer Reviews**

This is sick. The publishers cannot be charging nearly \$200 for a book on Microsoft Word, but they are. This is extortion and highway robbery. This book is only a reboot of the 2013 and what could possibly go into the production of this paperback that renders \$200 a reasonable price?Wow.

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